

Mentor:

- The Mentor has completed the Practice Certificate in MEBS (previously known as Longitudinal Training in MEBS)
- The mentor is available to meet with the student for the duration of the course.
- The mentor is a technical advisor to the student on the MEBS processes. They do NOT assume clinical responsibility for the case. They are there to assist the student with learning.

FAQ:

How is a mentor assigned? The mentor is assigned by the line manager or the clinical supervisor or the PBSC.

How often should the mentor and student meet? This can be agreed with the student depending on the complexity of the case, but a minimum of 2 meetings in the 6 month period is recommended.

Clinical Supervisor:

- Has extensive experience in PBS and it is desired that they have successfully completed MEBS training.
- Assumes clinical interest and responsibility for the case work and is qualified to do so.
- Completes a referral screening tool with the student prior the course commencing.
- Ensures continuity of clinical supports should the staff/student be unable to complete the course or experiences significant delays. Once the course is completed continues to support the case.

FAQ:

How often should I meet with the staff/student? This can be agreed with the student depending on the complexity of the case and the support required, but a minimum of 4 meetings in the 6 month period is recommended. The student will share their assignment feedback with you.

Positive Behaviour Support Committee (PBSC)

- Ensure there is a plan in place to identify individuals requiring MEBS.
- Identify and access MEBS training for front line, supervisory & clinical staff.
- Keep updated on the status of students registered on the PC in MEBS at the end of each course/year.
- Ensure structures are in place to enable the effective use of MEBS (e.g., Mentors and clinical supervision)

FAQ:

How do we find out about MEBS training events? Contact Callan Institute or consult the website to view upcoming training events. If additional training and supports are required in your service, you can discuss this with any member of the Callan Team.

There are some staff members in our service who did not complete the course – what can we do? Callan Institute offers regular Portfolio Completion workshops and additional supports for staff that require additional support to complete their work. Staff will be personally invited by letter to avail of these supports at regular intervals. Line managers and clinical supervisors will also be notified.

What happens when the course finishes? The student/ staff member will continue to receive, ongoing clinical support for the individual from the local clinical supervisor. The local PBS Mentoring /support group may be available to the staff member also. The staff member may be interested in further educational opportunities offered through Callan Institute (for example, attending the MEBS forum; the module on “MEBS-Additional Casework and Mentoring”)



Callan Institute

Saint John of God Community Services
clg.

Practice Certificate in
Multi Element Behaviour Support
(MEBS)

Roles & Responsibilities

January 2019

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Hospitality Compassion Respect Justice Excellence

Practice Certificate (PC) in Multi Element Behaviour Support

This practitioner-based course enhances students' skills and provides Positive Behaviour Support (PBS) (using the Multi-Element Model) to individuals (children/adults) with intellectual disabilities/Autism; dementia; emotional behavioural difficulties and behaviours of concern. Unlike more academic approaches to learning, completing practitioner-based training requires significant support from a number of different parties, each of whom play a vital role in the process. The major roles and responsibilities are described here, along with some frequently asked questions (FAQ). In order for a staff member to register as a student on this course, the following roles, responsibilities and work practices are required. *Note: All applicants for the PC in MEBS have to complete Callan Institute ELearning module on PBS before they can apply for the PC in MEBS.

Student:

- Complete the registration form with your line manager, mentor and clinical supervisor.
- Sign the Scope of Practice document.
- Attend 85% of 6 days modules (6 days over a 9 month period)
- Submit assignments as required and share the tutors' feedback with your clinical supervisor.
- Meet with the individual, (family as required/appropriate) team, mentor and clinical supervisor on an ongoing basis, to ensure implementation & clinical support in the local service.
- Submit a final portfolio.

FAQ:

How do I support an individual person to ask for PBS? Talk to your line manager about this and they will be able to guide you to the PBS Policy. This will outline what to do.

How do I know if someone could benefit from PBS?

Firstly include the person and review the Person Centred Plan and use the Wheel of Optimal Living to see what could help. If these steps do not resolve the issue, then together with the person you can talk to your line manager. You can support the person to make a decision to have (or not have) PBS using the MEBS Model.

What do I do if I miss a module? If you miss one module you are still eligible to complete the course. If you miss more than one module you will be offered alternative dates to attend that module on a different course.

What if I do not submit an assignment on the required date? Use the assignment submission form to request an extension. Sign this with clinical supervisor and submit it to Callan Institute.

Can I defer / not submit my final portfolio? You can formally request to defer your portfolio / request an extension for example. This can be done with your line manager and clinical supervisor's support. The work completed as part of this practice certificate is a clinical piece of case work, i.e. PBS is being provided to an individual who has requested it and as such your clinical supervisor will discuss how best to proceed in this situation.

What do I do if I have no clinical supervisor? This practice certificate is a clinical model of training, whereby you are supporting a person to receive PBS. As you are learning new skills it is a requirement that supervision is available to you in your service. You should discuss the need for a clinical supervisor with your line manager.

Line Manager / Supervisor:

- Review the need for PBS (waiting list/incident reports); and discuss this with the PBS clinician in the service.
- If clinical supervision is in place, and it is agreed that PBS is required for an individual, the line manager will contact HR to request that HR register the staff member with Callan Institute for the Practice Certificate in MEBS.
- Facilitate the staff member to attend every module.
- Attend the 3 hour Management of MEBS workshop. (designed for line managers)

FAQ:

-What if I have a staff member wanting to do the course, but I don't know of an individual who requires MEBS?

Contact the PBS Clinician or PBSC. They may be able to identify an individual awaiting PBS in your service.

-Is it vital that the student attends the course dates?

Yes, each course day is designed to lead the student through the MEBS process and provide PBS to one person who requires this support. Therefore, missing a course day can significantly impact the progress of the MEBS process.

-What if we do not have clinical supervision available?

It is important that Positive Behaviour Support services are appropriately supervised by a qualified clinician as the individual will require support beyond the 6 months of the course. The student cannot register on this Practice Certificate without clinical supervision.

-I attended the Management of MEBS workshop a few years ago – do I need to go again? If you have not been for some time (e.g. 2 years or more), you may find the workshop useful to refresh your knowledge, and bring you up to date with developments that may have occurred since you last attended.